

EMMONS SCHOOL DISTRICT #33
MEETING OF THE BOARD OF EDUCATION
May27, 2010

The following were present:

Dan Jordan, President	Eileen Huston
Damian England, Vice President (6:39pm)	Michele Reiser
Jackie Zogran, Secretary	Laurie Christophersen
	Dr. Robert Machak, Superintendent
	Carla Pratt, School Secretary

President Jordan opened the meeting with roll call at 6:07pm.

Motion to move to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, and collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more class of employees by Michele Poss. Second by Michele Reiser. Yes: Huston, Jordan, England, Poss, Reiser, and Christophersen. No: 0.

The Board reconvened open session at 7:04pm.

Also present at the time of reconvening were staff members Sydney Ryan, Barbara O'Donnell, Kaeleen White, Ellen Mazzola, Jennifer Wu, Melonnie Hartl, Margaret Pisani, Pam Sims, Kathryn Clay, Lisa Lawler-Ludwig, Erich Grauke, and Cynthia Thielen, and community members Dr. Scott Reiser, Joe Reiser, Amy Reiser, and Ashley Reiser.

Visitors To Be Recognized:

The Board recognized athletes from the 2009-10 school year.

Motion to approve the agenda by Laurie Christophersen. Second by Michele Reiser. Yes: 6, No:0.

Motion to approve the April 22, 2010 minutes of the Open and Closed Session by Eileen Huston. Second by Jackie Zogran. Yes:4, No:0, Abstain:2.

Motion to approve the April and May Bill lists by Jackie Zogran. Second by Eileen Huston. Yes: Huston, Zogran, Jordan, England, Reiser, and Christophersen. No: 0.

Superintendent's Report:

Reading Curriculum:

Dr. Machak invited Mrs. White, Mrs. O'Donnell and Mrs. Mazzola to share the Houghton-Mifflin K-3 reading curriculum that the staff has recommended to the Board. The Curriculum Committee recommended purchasing the K-3 curriculum, piloting it for a year, and then re-evaluating for the 4th

and 5th grades since they have not yet completed their curriculum mapping for reading. The total cost of the program is about \$20,000.

Race to the Top:

Dr. Machak shared information regarding the Race to the Top initiative that has come through the Federal Government.

Update on Running Track/Walking Path:

Dr. Machak gave the Board an update on the information gathered for the possible running track/walking path. He suggested the Board move forward by beginning discussions with the Lake County Planning and Zoning Commission regarding the track or path.

Review of Last Days of School:

Dr. Machak expressed his appreciation to the Board of Education and the staff at Emmons for helping get the kids ready for graduation. Legacy day and the 8th grade trip seemed to go very well. Dr. Machak had a picnic for the 8th grade graduates following Legacy Day.

Treasurer's/Business Office Report:

Mrs. Lawler-Ludwig reviewed the 5% tracking sheet with the Board.

Mrs. Lawler-Ludwig also reviewed the updated draft of the 2010-11 budget with the Board.

Prevailing Wage:

Mrs. Lawler-Ludwig informed the Board of the necessity to approve the Prevailing Wage to ensure that Emmons will pay a fair wage to any outside contractors and/or subcontractors that we may use. This action is required by law. Action will be taken at the June, 2010 meeting.

SEDOL:

The next SEDOL meeting will take place on June 9, 2010. Mrs. Zogran and Mrs. Thielen are planning to attend.

IASB:

The Board of Education will be working with Barb Toney from IASB to discuss long range planning and the recently completed satisfaction survey. The meeting will begin at 5:30pm.

Goals Reports:

Administrative Evaluation:

Nothing new to report.

Long Range Planning:

The next meeting is scheduled for June 7 at 11:30am.

The committee is planning a town hall forum for the community on September 14, 2010.

Fiscal Accountability:

A meeting is set for June 21, at 11:30am .

Policy Update and District Mission:

Nothing new to report.

Academic Excellence:

The committee met and discussed a Gifted Program and identification possibilities. They also discussed the effectiveness of Monday afternoon Staff Development time.

Communications:

The Committee met and discussed the satisfaction survey.

The Committee also discussed giving the in-house office staff responsibilities for communicating Emmons special events to local newspapers.

Facilities Management:

The Committee met and discussed the Custodial crew and the in-out movement of employees.

District Operations and Procedures:

The Committee met and discussed the Procedural Manual that was recently completed. The manual was shared with the Board.

Negotiations:

The Committee met to discuss the upcoming contract extension. Information was shared with the Board.

Correspondence:

The Board received e-mails from Mr. Smith and Mrs. Moser expressing appreciation for the Staff Appreciation gift from the Board. Mrs. N. Smith, Mrs. Blake and Mrs. Pisani sent thank you cards for the gift.

Mr. John Hartl and Mrs. Jennifer Chivers contacted the Board via e-mail to share ideas for recognizing Dr. Vandrush.

Unfinished Business:

Motion to approve an extended leave for Mrs. Lisa Smith for the 2010-11 school year. The motion was tabled until after the Closed session.

Motion to return to Closed Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, and collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more class of employees by Michele Reiser. Second by Eileen Huston. Yes: Jordan, Zogran, England, Reiser, Christophersen, and Huston. No: 0.

The Board returned to Close Session at 9:05pm.

The Board resumed Open Session at 9:45pm.

Unfinished Business (continued):

Motion to approve the extended leave of certifies staff member Lisa Smith by Jackie Zogran. Second by Michele Reiser. Yes: Zogran, Jordan, England, Reiser, Christophersen, and Huston. No: 0.

New Business:

Motion to approve Cynthia Thielen's Administrative Contract by Jackie Zogran. Second by Eileen Huston. Yes: Jordan, England, Reiser, Christophersen, Huston, and Zogran. No:0.

Motion to extend the current contract for Dr. Machak beginning July, 2011 for a period of three (3) years by Eileen Huston. Second by Jackie Zogran. Yes: England, Reiser, Christophersen, Huston, Zogran and Jordan. No:0.

Motion to approve increasing the Reading Specialist position from .8FTE to 1.0 FTE by Michele Reiser. Second by Jackie Zogran. Yes: Christophersen, Huston, Zogran, Jordan, England, and Reiser. No:0.

Motion to approve an increase in the School Psychologist position from .2 FTE to .4 FTE by as proposed by Damian England. Second by Laurie Christophersen. Yes: ;Huston, Zogran, Jordan, England, Reiser, and Christophersen. No: 0.

Motion to approve Dr. Racquel Martinez as the School Psychologist by Michele Reiser. Second by Eileen Huston. Yes: Zogran, Jordan, England, Reiser, Christophersen, and Huston. No: 0.

Motion to approve the 2010-2011 salary increase for certified and paraprofessional staff as proposed by Jackie Zogran. Second by Laurie Christophersen. Yes: Jordan, England, Reiser, Christophersen, Huston, and Zogran.

Motion to approve the 2010-2011 for the office staff as proposed by Laurie Christophersen. Second by Jackie Zogran. Yes: England, Reiser, Christophersen, Huston, Zogran, and Jordan.

Motion to approve the 2010-2011 salary increase for the custodial staff as stated by Michele Reiser. Second by Jackie Zogran. Yes: Reiser, Christophersen, Huston, Zogran, Jordan, and England. No: 0.

Motion to approve the Health/Dental insurance rates for the 2010-2011 school year as proposed by Jackie Zogran. Second by Laurie Christophersen. Yes: Christophersen, Huston, Zogran, Jordan, England, and Reiser. No: 0.

A vote on approving the IASB governing Board of representatives was tabled.

The meeting was adjourned at 9:55pm.

Respectfully Submitted,

Carla Pratt
School Secretary

President

Date

Secretary

EMMONS OF THE BOARD OF EDUCATION CLOSED SESSION
EMMONS SCHOOL, DISTRICT #33
May 27, 2010

A closed session of the Board of Education was held on May 27, 2010. Present were:

Dan Jordan, President
Damian England, Vice President (6:39pm)
Jackie Zogran, Secretary
Laurie Christophersen
Eileen Huston
Michele Reiser
Robert Machak, Superintendent

The Board began Closed Session at 6:09pm discussed discipline, performance, or dismissal of specific employees, and collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more class of employees

Motion to reconvene Open Session by Michele Reiser. Second by Eileen Huston. Yes: 6, No: 0.

The Board returned to Open Session at 7:00pm.

The Board returned to Closed Session at 9:05pm to continue the discussion as stated above.

Motion to return to Open Session by Laurie Christophersen. Second by Damian England. Yes:6, No:0.

The Board returned to Open Session at 9:45pm.

Respectfully Submitted,

Carla Pratt
School Secretary

Date

President

Secretary