

EMMONS SCHOOL DISTRICT #33
MEETING OF THE BOARD OF EDUCATION
April 22, 2010

The following were present:

Dan Jordan, President	Eileen Huston
	Michele Poss
Jackie Zogran, Secretary	Michele Reiser
	Dr. Robert Machak, Superintendent
	Carla Pratt, School Secretary

President Jordan called the meeting to order with roll call at 6:05pm.

Also present was Mrs. Lisa Lawler Ludwig, Director of Business Services.

Motion to move to Closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, and collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more class of employees by Michele Poss. Second by Eileen Huston. Yes: Jordan, Zogran, Reiser, Poss, and Huston. No: 0.

The Board reconvened Open Session at 6:50pm.

VISITORS TO BE RECOGNIZED:

The Board recognized the 8th grade Girls Basketball team and their coaches, Dan Wiegel and Brian Horn ,for a successful season, and for their success in representing Emmons in a very positive way.

Joining the open session at 7:05 were: Staff members Cynthia Thielen, Erich Grauke, Margaret Pisani, Jennifer Wu, and Elle Chon, and community members Mrs. McKeveatt and Mrs. Naramore.

APPROVAL OF CONSENT AGENDA:

Motion to approve the consent agenda including the Bill List, the Agenda and the minutes of the Open and Closed session of the March 25, 2010 minutes with the correction that Mrs. Huston was appointed to the Academic Excellence Committee rather than the Fiscal Accountability Committee as stated by Jackie Zogran. Second by Michele Poss. Yes: Huston, Zogran, Jordan, and Poss. Reiser voted yes on the Bill list and agenda and abstained on the minutes.

SUPERINTENDENT'S REPORT:

Running/Walking Track:

Dr. Machak updated the Board on conversations he has had with Mr. Shepherd, Mrs. McCameron, and community member Mrs. Bouker regarding the possibility of installing a walking or running path on Emmons property. Dr. Machak spoke with Dr. Mauer, the Superintendent at Milburn, for information regarding a track that Milburn has recently installed. Their cost of the walking track was \$20,000. Mrs. Bouker is researching cost estimates and will get back to Dr. Machak with more information as it is available and Dr. Machak will then bring the information to the Board. Mrs. Lawler will research the availability of grants for this type of project.

Superintendent's Forum:

Dr. Machak updated the Board on the April 19th Superintendent's Forum. Items discussed during that meeting were: the possible position for next year for a gifted/talented teacher, the latest draft of a Middle School Master schedule, Connections Class options, and changes in the Sports Eligibility Procedure.

Principal's Cabinet:

Dr. Machak updated the Board on the most recent Principal's Cabinet Meeting. He and the cabinet met with Preferred Food Company representatives and discussed possible options for the food service program for the 2010-11 school year. The representatives gave the cabinet a list of all foods available through their company. The cabinet members will share these with their peers and ask for feedback to use in picking menus for next school year.

Healthy Hand Program:

Dr. Machak informed the Board that Emmons is piloting a program called the *Healthy Hand Program*, in conjunction with our Health classes. The program concentrates on healthy eating choices and alternative snacking options.

TREASURER'S/BUSINESS OFFICE REPORT:**5% Tracking:**

Mrs. Lawler shared the 5% tracking information with the Board and discussed the items which were outside of the 5% range.

Budget Update:

Mrs. Lawler presented an updated budget report to the Board showing actual funds as of April 15, 2010.

Student Services Coordinator Report:

Mrs. Thielen updated the Board on the Data Meetings that have taken place this year.

SEDOL:

SEDOL celebrated their 50th anniversary today. Mrs. Thielen and Mrs. Zogran are planning to attend the May SEDOL Board meeting.

IASB:

IASB will be hosting a dinner for Board members in Highland Park on April 29, 2010. A partner from Hinshaw and Culbertson will be speaking on the new FOIA laws. Laurie Christophersen is planning to attend.

Goals Reports:**Long Range Planning Committee:**

Dr. Machak and Mrs. Christophersen attended a workshop in Springfield regarding long range planning for schools on April 14, 2010.

Policy Update and District Mission Committee:

The Board was given a packet of updated policies for a second reading.

Academic Excellence Committee:

The committee will meet on April 29, 2010 at 3:30pm.

Communications Committee:

The Communications committee met and talked again about a possible Town Hall Meeting. They also discussed getting news published in a more systemic fashion.

Facilities Management Committee:

The committee has a meeting scheduled for Friday, 4/23/2010.

District Operations and Procedure Committee:

The Financial Procedure Manual has been completed.

Negotiations Committee:

The committee met today, and will present to the Board at the May meeting. Board members were presented with different options, and are to respond with feedback by May 5, 2010. The committee will meet again on May 6, 2010.

Correspondence:

Mrs. Zogran sent a card to Mrs. Gehring from the Board.

Dr. Machak shared a letter received from the State Board informing us of that we have achieved Financial Recognition.

UNFINISHED BUSINESS:

The Board held a second reading of the following policies: 4:30, 4:60, 4:90, 4:110, 4:170, 5:20, 7:50, and 8:30.

NEW BUSINESS:

Policy Updates:

Motion to approve policy updates as recommended for the following policies: 4:30, 4:60, 4:90, 4:110, 4:170, 5:20, 7:50, and 8:30 by Jackie Zogran. Second by Michele Poss. Yes: Zogran, Jordan, Poss, Reiser, and Huston. No: 0.

Approval of FMLA Leave:

Motion to approve an FMLA leave for Mrs. Lisa Smith to start at the beginning of the 2010-11 school year and continue up to November 17, 2010 by Michele Reiser. Second Eileen Huston. Yes: 5, No:0.

The Board acknowledged receipt of a letter from Mrs. Smith requesting an extension to the leave to January 5, 2011. The Board tabled discussion of this request until the May meeting.

Approval of Dr. Lee's Letter of Resignation:

Motion to accept Dr. Lee's letter of resignation by Jackie Zogran. Second by Michele Poss. Yes: Poss, Reiser, Huston, Zogran, and Jordan. No: 0.

RECOGNITION OF VISITORS:

Mrs. Naramore volunteered to research information regarding running paths made of shredded tires and the approximate costs and get the information to Dr. Machak.

Mrs. McKeveitt expressed concerns regarding technology skills at the 5th grade level.

Mrs. Wu shared her preference for a block schedule for Middle School with the Board.

Return to Closed Session:

Motion to return to closed session at 9:40pm to continue to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, and collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more class of employees by Michele Poss. Second by Michele Reiser. Yes: Jordan, Poss, Reiser, Huston, and Zogran. No: 0.

Return to Open Session:

The Board reconvened Open session at 10:58pm.

Motion to adjourn at 11:00pm by Michele Poss. Second by Michele Reiser. Yes: 5, No: 0.

Respectfully Submitted,

Carla Pratt
School Secretary

_____ President

Date

Secretary