

EMMONS SCHOOL DISTRICT #33
MEETING OF THE BOARD OF EDUCATION
March 25, 2010

The following were present:

Dan Jordan, President
Damian England, Vice President
Jackie Zogran, Secretary
Laurie Christophersen

Eileen Huston
Michele Poss

Dr. Robert Machak, Superintendent
Carla Pratt, School Secretary

President Jordan called the meeting to order at 6:12pm with roll call.

Motion to move to Closed Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, and collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more class of employees by Michele Poss. Second by Eileen Huston. Yes: Jordan, England, Zogran, Christophersen, Huston and Poss. No: 0.

The Board moved to Closed Session at 6:13pm.

The Board reconvened Open Session at 7:06pm.

In addition to the Board, the following were present at 7:06pm:

Carey Frank, Francie Henderson, Bruce Henderson, John Hartl, Katie Hartl, Kelsie Hartl, Sydney Ryan, Lisa Lawler Ludwig, Melonnie Hartl, Sara Petty, Sage Keyes, Patricia Petty, Tina Meyer, Margaret Pisani, Sharon Anderson, Karen Good, Daniel Wiegel, Carol Schuettenberg, Kathy Blake, Ellen Mazzola, Andrea DeJong, Jennifer Wu, Judy Hansen, Cheryl McCameron, George Shepherd, Charese Naramore, Paige Rockenbach, Maryann McKeveatt, and Barbara Regan.

VISITORS TO BE RECOGNIZED:

The Board presented certificates of appreciation to Mr. Dan Wiegel and Mrs. Andrea DeJong for their hard work towards making the Emmons Invitational Tournaments successful.

Mrs. Carey Frank, Mrs. Judy Hansen, Mrs. Melonnie Hartl, and Mrs. Franci Henderson addressed the Board regarding their work at Emmons.

Mrs. Barbara Regan addressed the Board regarding her appreciation for Mrs. Frank and Mrs. Hartl as teachers to her children.

Ms. Sage Keyes addressed the Board regarding her appreciation for having Mrs. Hartl as a teacher.

APPROVAL OF CONSENT AGENDA:

Motion to approve the consent agenda by Laurie Christophersen. Second by Eileen Huston. Yes: Huston, Zogran, Jordan, England, Poss, and Christophersen. No: 0.

SUPERINTENDENT'S REPORT:

Reading Plus Program:

Dr. Machak gave a summary presentation of the Reading Plus Program to the Board.

Language Arts Curriculum Review:

Dr. Machak gave the Board an update on the Language Arts Curriculum Review.

Township Superintendent's Meeting:

Dr. Machak gave the Board an update on the Township Superintendent's meetings and plans. They are planning a joint teacher institute date for the staffs of districts 33, 117, 36, and 34 on October 8, 2010. Curriculum Directors from each district are planning to start a township teacher webpage and are discussing sharing curriculum electronically. The district Technology Directors will be meeting in the future for articulation.

Township Board of Education Activities:

The Lake County division of the Illinois Association of School Boards will be holding a spring dinner in Highland Park on April 29, 2010. They will be discussing the changes in the Freedom of Information Act law featuring Barb Toney as the speaker. Dr. Machak requested that Board members let him know if they can attend, and he will register them for the dinner.

Long Range Planning Workshop:

Dr. Machak made reservation for Board members to attend a Long Range Planning workshop in Springfield on April 14, 2010.

SIPC Green Cleaning Award:

Emmons has received its first SIPC Green Cleaning award. Dr. Machak credited Mrs. Lawler and her connection with AMSAN and their training of our employees.

TREASURER'S/BUSINESS OFFICE REPORT:

Mrs. Lawler shared the 5% tracking sheet with the Board.

Mrs. Lawler shared information regarding budget cuts by the State and what implications they may have for Emmons. She is estimating a 10 to 15% cut in State Aid, but feels we will still be looking at a balanced budget.

TECHNOLOGY REPORT:

Mr. Grauke gave the Board an update on the progress of his new website design.

SEDOL:

Mrs. Zogran attended the March meeting of the SEDOL Board. SEDOL hosted their annual Grant-O-Rama at the March meeting. They are planning their 50th anniversary celebration for April 22, 2010.

IASB:

Dr. Machak has been in contact with Barb Toney from the IASB. She has a number of summer dates available to meet with the Board for the second self-evaluation step. The Board decided on two possible dates, June 3 and June 10th. Dr. Machak will contact Barb Toney regarding these dates.

GOALS REPORTS:

Long Range Planning:

The Long Range Planning committee met on March 14th. Dr. Machak and Jackie Zogran are planning to attend the Long Range Planning session in Springfield in April. The committee has developed a survey that they would like each committee to fill out. Mrs. Zogran will send those out to the committees tomorrow. They are also planning a community survey to go out before the end of the school year. The committee has been discussing setting up a community task force after getting the survey results.

Academic Excellence:

President Jordan appointed Eileen Huston to the Academic Excellence Committee.

Policy Update and District Mission:

The committee is presenting a number of policies for first reading tonight.

Facilities Management:

Dr. Machak would like to set a date for the Facilities Management Committee to meet after Spring Break.

District Operations and Procedures:

Dr. Machak and Mrs. Lawler have continued to work on a procedure manual and have met all of the goals that were set regarding the writing of these manuals. The manual will be at the next Board meeting for the Board's review.

Correspondence:

The Board received letters from Mrs. Hartl, Mrs. Henderson and Brittany Hartl that they reviewed during the Closed Session. A letter was also received from Mr. Burke, which was read to the Board.

New Business:

School Calendar:

Motion to approve the 2010/2011 school calendar by Michele Poss. Second by Jackie Zogran. Yes: Zogran, Jordan, England, Poss, Christophersen and Huston. No: 0.

First Reading of Policies:

The Board held a first reading of policies 4:30, 4:60, 4:90, 4:110, 4:170, 5:20, 7:50, and 8:30.

Hiring of Long Term Substitutes:

Motion to approve Amy Margulise as a long term substitute for the Middle School Resource Teacher by Eileen Huston. Second by Jackie Zogran. Yes: Jordan, England, Poss, Christophersen, Huston, and Zogran. No: 0.

Motion to approve Theresa Kovack as a long term substitute for Mrs. Gehring during her maternity leave by Michele Poss. Second by Laurie Christophersen. Yes: England, Poss, Christophersen, Huston, Zogran and Jordan. No: 0.

Closed Session:

Motion to move to Closed Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, and collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more class of employees by Laurie Christophersen. Second by Eileen Huston. Yes: Poss, Christophersen, Huston, Zogran, Jordan, and England. No: 0.

The Board moved to Closed Session at 9:40pm.

The Board reconvened Open Session at 12:02am.

New Business (continued):

Resignation of Carey Frank:

Motion to accept the resignation of Mrs. Carey Frank by Laurie Christophersen. Second by Eileen Huston. Yes: Poss, Christophersen, Zogran, Jordon, and England. No: Huston.

Non Renewal of Contracts:

Motion to not renew the contracts of Mrs. Melonnie Hartl and Mrs. Francie Henderson for the 2010/2011 school year by Eileen Huston. Second by Jackie Zogran. Yes: Christophersen, Huston, Zogran, Jordan, England, and Poss. No: 0.

No Rehire of Paraprofessional:

Motion to not rehire Mrs. Judy Hansen for the 2010/2011 school year by Jackie Zogran. Second by Eileen Huston. Yes: Huston, Zogran, Jordon, England, Poss, and Christophersen. No: 0.

Granting of Tenure:

Motion to grant tenure to Mrs. Kaeleen White by Jackie Zogran. Second by Laurie Christophersen. Yes: Zogran, Jordon, England, Poss, Christophersen, and Huston. No: 0.

Motion to grant tenure to Mrs. Sharon Page by Michele Poss. Second by Eileen Huston. Yes: Jordon, England, Poss, Christophersen, Huston and Zogran. No: 0.

Motion to grant tenure to Mrs. Jennifer Wu by Jackie Zogran. Second by Eileen Huston. Yes: England, Poss, Christophersen, Huston, Zogran and Jordon. No: 0.

Resignation of Todd Holmes:

Motion to accept the resignation of part-time custodian Todd Holmes by Jackie Zogran. Second by Michele Poss. Yes: England, Poss, Christophersen, Huston, Zogran and Jordon.

Hiring of Part-Time Custodian Joe Torri:

Motion to hire part-time custodian Joe Torri by Eileen Huston. Second by Laurie Christophersen. Yes: Zogran, England, Poss, Christophersen, Huston, and Jordan. No: 0.

New Copier Rental:

Motion to approve the contract to rent two new copy machines from Balboa Capital by Laurie Christophersen. Second by Damian England. Yes: Jordon, England, Poss, Christophersen, Huston, and Zogran. No: 0.

Motion to adjourn the meeting by Damian England. Second by Eileen Huston. Yes: 6, No: 0. The meeting was adjourned at 12:13am.

Respectfully Submitted,

Carla Pratt
School Secretary

President

Date

Secretary