

EMMONS SCHOOL DISTRICT #33  
MEETING OF THE BOARD OF EDUCATION  
January 28, 2010

The following were present:

Dan Jordan, President

Michele Poss

Lauri Christophersen

Michele Reiser

Eileen Huston (7:10pm)

Dr. Robert Machak, Superintendent

Carla Pratt, School Secretary

President Jordan opened the meeting with roll call at 6:10pm.

Present: Christophersen, Poss, Reiser, and Jordan.

Motion to move to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, and/or collective negotiation matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more class of employees by Laurie Christophersen. Second by Michele Poss. Yes: Poss, Reiser, Christophersen, and Jordan. No: 0.

The Board moved to Closed Session at 6:11pm.

The Board reconvened Open Session at 7:05pm.

Also present were staff members Lisa Lawler, Cyndy Thielen, Erich Grauke, Cheryl McCameron, Jennifer Wu, and Maggie Pisani and students Andi Leinberg and Ashley Hare.

Motion to appoint Eileen Huston as a member of the Board of Education to complete the term left open by the resignation of Jim Fischer by Michele Poss. Second by Michele Reiser. Yes: Poss, Jordan, Reiser, and Christophersen. No: 0.

Motion to approve the consent agenda with an addition to Unfinished Business of "Discussion of Board of Education Award Draft" by Laurie Christophersen. Second by Michele Reiser. Yes: Jordan, Reiser, Christophersen, Huston, and Poss. No: 0.

**Superintendent's Report:**

**Town Wide Superintendent's Meeting:**

Dr. Machak met with the Superintendents of the High School district and of the feeder districts. The districts are trying to put together two joint institute days for the 2010/2011 school year. The plan is to combine resources to bring in a technology consultant on the first day in August. The group is talking with Burt Hatch from A+ Educators, whose area of expertise is WEB 2.0 tools. Another plan being discussed is to have a combined institute at ACHS on the Friday before Columbus Day to focus on differentiation with a technology showcase offering different classes at different schools. Dr. Machak also attended a math articulation group at Lakes High School this afternoon.

**Pre-K Summer Program:**

A number of parents have requested more options for before and after school care. They also seem to be looking for more options for Kindergarten. Mrs. White has offered to teach a Pre-Kindergarten summer school class based on a model she has taught for many summers in District 21. Tuition will be charged to cover the costs of instructors,

consumables, etc. The class will run every day for six weeks and we will try to keep the number at approximately 15. If we don't get enough Emmons families for the program, we will open it up to families from other districts. Doctor Machak suggested a tuition cost of \$240.00, which would cover the cost of 15 students.

**Gifted Enrichment:**

Dr. Machak and Mrs. Thielen have been working to put together an intermediate Gifted Program. At this time, eight students from grades 4 and 5 meet the qualifications as put forth in the matrix used. The plan would call for Mr. Schneider and Mrs. Clay to run a pull out program with these students, incorporating critical thinking opportunities. A pilot class will begin in the next week.

**Treasurer's/Business Office Report:**

Mrs. Lawler presented the 5% tracking sheet to the Board.

Mrs. Lawler gave the Board a summary of the profits from the Girl's Volleyball and Boy's Basketball tournaments.

The Board discussed school fees for the 2010/2011 school year. Mrs. Lawler is researching fees and how much of our costs they cover. There is no plan at this time to raise fees for the next school year. She will bring a recommendation to the Board next month.

**Student Services Coordinator Report:**

Emmons will be holding a pre-school screening for children ages 3-5 in need of special services on February 17, 2010. A flyer was sent home in folders today.

Emmons has a new district student who is placed out of district for Special Education needs.

Mid-year Assessment results will be ready to send home next week.

Administration has been holding data meetings with grade level teams this week.

Phil Collins from Glenview was here last month to train teachers in using the Des Carte System in their classrooms.

**IASB:**

Laurie Christophersen shared information from the IASB conference regarding Superintendent assessment and goals.

**Goal Reports:**

**Long Range Planning:**

Nothing new to report.

**Fiscal Accountability:**

In an effort to get more community involvement, Mr. Jim Galante has been invited to be part of this committee and will be attending the next meeting.

**Policy Update and District Mission:**

The committee has reviewed polices and brought them to the Board for a first reading.

**Academic Excellence:**

The committee met with teachers this week. They discussed test scores and goals. The ISAT goal is to increase the number of students meeting or exceeding grade level by 10%.

**Communications:**

The committee met on January 26, 2010. They discussed the possibility of holding a "Town Hall" meeting in September. The committee also discussed ways in which to introduce to Emmons district residents who have little opportunity to see the school. A suggestion was to give passes to the upcoming girl's basketball tournament.

**Facilities Management:**

Nothing new to report.

**Operations and Procedures:**

The committee has set a goal for the completion of a Financial Procedures Manual in March.

**Negotiations Committee:**

Nothing new to report.

**Administrative Evaluation:**

The committee discussed dates for Dr. Machak's evaluation. They will meet again on February 2, 2010 at 2pm. Dr. Machak's evaluation is scheduled for February 16, 2010 at 7pm.

**Unfinished Business:**

The Board discussed a draft of the Board of Education award criteria.

**New Business:****Part Time Day Custodian:**

Motion to accept the resignation of part time custodian, Joe Farej, by Michele Reiser. Second by Michele Poss. Yes: 5, No:0.

Motion to approve the hiring of part time day custodian, Todd Holmes, at a salary of \$9.50/hour, for a total of 91 days with 1 personal and 2.5 sick days and benefits totaling \$675.69 by Laurie Christophersen. Second by Michele Poss. Yes: Reiser, Christophersen, Huston, Poss, and Jordan. No:-0.

**Budget Timeline:**

Motion to approve the 2010/2011 budget time line by Michele Poss. Second by Eileen Huston. Yes: 5, No:0.

**Policy Updates:**

The Board held a first reading of policy updates 2:200, 2:250, 4:110, 4:150, 4:160, 5:10, 6:20, 6:50, 6:60, 6:185, 7:10, 7:20, 7:180, 8:70.

**Approval of Pre-K Summer School Fees:**

Motion to approve summer school fees for Pre-Kindergarten of \$240.00/ pupil with a minimum of ten students by Michele Reiser. Yes: Christophersen, Huston, Poss, Jordan, and Reiser. No: 0.

**Hiring of Full Time Custodian:**

Motion to approve John Fay as full time day custodian at a salary of \$10.50/hour with 1 personal day, 5 sic days, 5 vacation days and benefits totaling \$4539.25 by Michele Poss. Second by Michele Reiser. Yes: Huston, Poss, Jordan, Reiser. Christophersen. No: 0.

**Visitor Participation:**

Mrs. McCameron shared her view of the success of the basketball tournaments. She shared a list of items that have been purchased with the profits.

Motion to adjourn at 9:09pm by Michele Reiser. Second by Michele Poss. Yes: 5, No:0.

Respectfully Submitted,

Carla Pratt  
School Secretary

\_\_\_\_\_

\_\_\_\_\_  
President

Date

\_\_\_\_\_  
Secretary