

EMMONS SCHOOL DISTRICT #33
MEETING OF THE BOARD OF EDUCATION
October 22, 2009

The following were present:

Dan Jordan, President

Jim Fischer, Vice President

Laurie Christophersen

Michele Poss

Michele Reiser

Dr. Robert Machak, Superintendent

Carla Pratt, School Secretary

President Jordan opened the meeting at 7:00pm.

Also present were staff members Cyndy Thielen, Cheryl McCameron McCameron, Lisa Lawler, Melonnie Hartl, and Tina Meyer

An addition was made to the consent agenda to include the September 24, 2009 public hearing minutes.

Motion to approve the Consent Agenda, including the meeting agenda, minutes from the September meetings, and the bill lists. Second by Jackie Zogran. Yes: Fischer, Jordan, Poss, Reiser, Christophersen, and Zogran. No: 0.

Superintendent's Report:

Principal's Cabinet:

The Superintendent brought the Board up to date on the Principal's Cabinet. They have met twice since the September Board meeting. The Cabinet consists of 13 students from grades 4 – 8.

After School Clubs:

The Superintendent apprised the Board about the parental concern for after school care. One of the options discussed was the After School Club, which provides after school care in the school, and has the potential to offer an extended Kindergarten program. Dr. Machak has been working with the program director, Lisa Hansen. She is going to plan dates for an informational meeting and invite our parents to attend.

Emergency Preparedness Update:

The Administration and staff has been working on crisis drills and emergency planning. We practiced an evacuation of the building on Wednesday of this week. Tomorrow, we will be working with the Lake County Sheriff's Office to practice a lock down procedure.

NWEA and AIMS WEB Reports:

Dr. Machak shared the results of the MAPS testing and Mrs. Cyndy Thielen shared the AIMSWEB testing results.

Durham Bus Issues and Concerns:

The Board discussed the problem of overcrowding on a couple of Durham Bus Routes, which has increased the number of discipline issues on the routes. The Administration, in cooperation with Durham has moved the last two stops from Bus B to Bus C.

Treasurer's/Business Office Report:

Mrs. Lisa Lawler-Ludwig shared the 5% tracking report and the 2009 Levy Draft with the Board. She also shared with the Board that Emmons has received financial recognition this year, after a couple of years on the financial warning list

The Board discussed the 2009 Levy draft which will need to be approved in December.

SEDOL:

The next SEDOL Board meeting is scheduled for December 2. Jackie Zogran will attend.

IASB:

The IASB Conference is coming up in November. Attending will be Jim Fischer, Lauri Christophersen, Dr. Machak and Carla Pratt.

Goals Report:

All committees have held a meeting since the September Board meeting.

Administrative Evaluation:

The committee met, looked over the evaluation tool for administration, and made some minor changes.

Long range planning:

The Long Range Planning Committee will be managing the Board goals

Fiscal Accountability:

Met and discussed getting ready for the 2009 levy.

Policy Update and District Mission:

Met and reviewed the policies for a first reading this evening.

Academic Excellence:

Met and discussed curriculum, a writing goal, and developing a school wide rubric.

Communications:

The committee is working on improving the website.

Facilities:

Met with Karl Wiemerslage, a student interested in helping with landscaping.

District Operations and Procedures:

Met and discussed committee goals. Mrs. Lawler-Ludwig will be invited to join the committee and they will plan on meeting once per month. Their next meeting will be on November 18, at 9:00am.

Recognition of Visitors:

The Board recognized Mrs. Melonnie Hartl, an Emmons science teacher who has been accepted for a fellowship with NSTA. Mrs. Hartl shared the purpose of the association, which is to encourage and support teachers through the organization.

Correspondence:

The Board received a letter from Mrs. Cheryl McCameron. Dr. Machak has addressed her concerns.

The Board also received a letter from Mrs. Dawn Vogel in regard to her retirement last year.

Unfinished Business:

The Board held a second reading of policy 6:240.

New Business:**Approval of Full-Time Custodian:**

Motion to hire Mr. Leo Dubrovin as a full time custodian at a salary of \$13,984 plus health insurance with a value of \$6,199.45 to begin November 1, 2009 by Michele Poss. Second by Lauri Christophersen. Yes: Dan Jordan, Michele Poss. Michele Reiser. Lauri Christophersen, Jackie Zogran and Jim Fischer. No: 0.

Approval of Part-Time Custodian:

Motion to hire Daniel Nelson as a part time custodian at a salary of \$4,636 with health benefits of \$851.31, One personal day and 3.5 sick days to begin on November 1, 2009 by Lauri Christophersen. Second by Jackie Zogran. Yes: Michele Poss, Michele Reiser, Lauri Christophersen, Jackie Zogran, Jim Fischer, and Dan Jordan. No: 0.

IABE Application for Recognition of Schools:

Motion to approve the ISAB application for recognition of schools by Michele Poss. Second by Michele Reiser. Yes: 6, No: 0.

School Credit Card:

Motion to approve acceptance of the State Bank of the Lakes credit card with the following signers and limits by Jackie Zogran. Second by Michele Poss.

Yes: Michele Reiser, Lauri Christophersen, Jackie Zogran, Jim Fischer, Dan Jordan, Michele Poss. No: 0.

Roth 403(b):

Motion to approve the Roth 403(b) component of the retirement plan by Laurie Christophersen. Second by Jackie Zogran. Yes: 6, No: 0.

Annual Financial Report:

Motion to approve the annual financial report by Michele Poss. Second by Jackie Zogran. Yes: Lauri Christophersen, Jackie Zogran, Jim Fischer, Dan Jordan, Michele Poss, Michele Reiser. No: 0.

Maternity Leave:

Motion to approve the FMLA maternity leave for Marne Gehring by Michele Reiser. Second by Jackie Zogran. Yes: 6, No: 0.

First Reading of Policy Updates:

The Board held a first reading of policies 2:20, 2:240, 2:70E, 2:110, 2:260, 3:40, 4:40, 4:100, 4:140, 5:30, 5:90, 5:100, 5:120, 5:280, 5:330, 6:110, 6:240, 6:320, 6:240, 7:190, 7:240, 8:100.

Board of Education Award:

The Board discussed the criteria for the Board of Education Award. Board members will individually review and bring their suggestions for criteria to the November meeting.

The Board adjourned at 9:40pm.

Respectfully Submitted,

Carla Pratt
School Secretary

President

Date

Secretary