

EMMONS SCHOOL DISTRICT #33
MEETING OF THE BOARD OF EDUCATION
December 17, 2009

The following were present:

Dan Jordan, President

Jackie Zogran, Secretary
Lauri Christophersen

Damian England

Michele Poss
Michele Reiser
Dr. Robert Machak, Superintendent
Carla Pratt, School Secretary

Also present were: staff members Eric Grauke, Carol Schuttenberg, Lisa Lawler and Cheryl McCameron, and community members Jim and Rita Fischer.

President Jordan called the meeting to order at 6:03pm.

Motion to approve the consent agenda by Laurie Christophersen. Second by Michele Reiser. Yes: 6, No: 0.

Motion to move to Closed Session by Michele Poss. Second by Michele Reiser. Yes: Zogran, Jordan, England, Poss, Reiser, and Christophersen. No: 0

The Board moved to Closed Session at 6:04 pm.

The Board reconvened Open Session at 7:05pm.

Recognition of Jim Fischer:

The Board recognized Jim Fischer for his valuable contributions to the Board of Education and presented him with a certificate of appreciation.

Superintendent's Report:

Dr. Machak gave the Board a summary of the last meeting with the Principal's cabinet.

Dr. Machak gave the Board a summary of the St. Louis conference that he and Mrs. Thielen attended. He also shared that he and 12 staff members went to a conference in Glenview that was excellent.

Mrs. Wu and Mrs. Page have been piloting a Saturday school for students who need extra help, extra time, or school resources to finish assignments. Attendance is voluntary. We plan to offer Saturday school twice a month.

Technology Presentation by Mr. Grauke:

Mr. Grauke gave a presentation on the use of the new white boards.

Treasurer's/Business Report:

Mrs. Lawler-Ludwig presented the Treasurer's report. She discussed athletic transportation costs and field trip transportation costs with the board. The Superintendent will investigate liability issues with having parents transporting athlete's home from games and report back to the Board.

Goals Reports:

Administrative Evaluation:

The committee has been meeting and making progress. They will propose an evaluation tool for the Superintendent in January. Laurie Christophersen will be sending copies of a sample evaluation tool that she received from the IASB conference to the Board members.

Long Range Planning:

The committee met earlier in the day. They discussed the possibility of holding "town hall" type meetings for the community. They also discussed the possibility of a brochure to communicate the Board goals and objectives to district members.

Fiscal Accountability:

No updates

Policy Update and District Mission:

The committee is presenting a policy 5:250 for approval this evening. They have also received a new packet of suggested policy changes from IASB to review.

Academic Excellence:

No updates

Communications:

The committee met on December 14th and discussed the possibility of holding a town hall meeting event. The Superintendent will contact the Pioneer Press regarding publishing of weekly events.

Facilities Management:

The District truck should be delivered in January.

District Operations and Procedures:

The committee met after the November Board meeting. They are working on a procedure manual for cash receipts and distribution.

Negotiations:

Contract negotiations with the teacher's union will begin the first of the year.

Correspondence:

The Board received a letter from Mrs. Wu stating her appreciation for Jim Fischer's service to the Board and Emmons. Mrs. Zogran sent thank you notes from the Board to those students involved with Board Appreciation Day.

Unfinished Business:**Policy Update:**

The Board held a second reading of policy update 5:250.

Board of Education Award:

The Board continued the discussion regarding the criteria for the Board of Education Award. Jackie Zogran and Michele Reiser will work on a sample nomination form and present it for Board review at the January Board meeting.

New Business:**Adoption of Tax Levy:**

Motion to adopt the 2009 Tax Levy as presented by Laurie Christophersen. Second by Michele Poss.

Yes: Jordan, England, Reiser, Poss, Christophersen, Zogran. No: 0

Approval of policy 5:250:

Motion to approve the update to policy 5:250 by Michelle Poss. Second by Michele Reiser. Yes: 6, No: 0.

Approval of Part Time Day Custodians:

Motion to approve the hiring of John Fay as the part time day custodian at a salary of \$4,704 with 1 personal day and 2.5 sick days and benefits of \$868.36 by Michele Poss. Second by Jackie Zogran. Yes: England, Reiser, Poss, Christophersen, Zogran, and Jordan. No: 0.

Motion to approve the hiring of a part time day custodian by Jim Fischer. Second by Michele Reiser

Motion to approve the hiring of Joe Farej as part time day custodian at a salary of \$3610.00 with 1 personal day, 2.5 sick days and benefits of \$666.41 by Michele Reiser. Second by Lauri Christophersen. Yes: Reiser, Poss, Christophersen, Zogran, Jordan, and England. No: 0

Resignation of Jim Fischer from the Board of Education:

Motion to accept the resignation of Jim Fischer from the Board of Education as of December 17, 2009 by Michele Reiser. Second by Michele Poss. Yes: 5, No: 0, Abstain: 1.

Staff Leave of Absence:

Motion to approve a leave of absence under FMLA for Pam Schoessow from January 4 through April 2, 2010 by Michele Poss. Second by Jackie Zogran. Yes: Poss, Christophersen, Zogran, Jordan, England, and Reiser. No: 0.

Approval of Long Term Music Substitute:

Motion to approve Mark Dreyer, an employee of Music Education Services, for the position of long term substitute for music by Jackie Zogran. Second by Michele Reiser. Yes: Christophersen, Zogran, Jordan, England, Reiser, and Poss. No: 0.

Approval of Full Time Night Custodian:

Motion to approve the hiring of Dan Nelson as full time custodian on the night shift, at a salary of \$5974.97, 1 personal day, 7 sick days and 7 vacation days by Michele Poss. Second by Jackie Zogran. Yes: Zogran, Jordan, England, Reiser, Poss, and Christophersen. No: 0.

Appointment of Vice President for the Board of Education:

Motion to appoint Damian England as Vice President of the Board of Education by Michele Poss. Second by Jackie Zogran. Yes: 6, No: 0.

Visitor Participation:

Mrs. Ryan suggested that in regard to the Board of Education award, the Board might look at widening the pool of possible nominators to either all Middle School students or all Middle School students and Middle School Teachers. In her opinion, this would bring another viewpoint to the nominations.

Motion to adjourn the meeting by Michele Poss. Second by Damian England. Yes: 6, No: 0. The meeting was adjourned at 9:25pm.

Respectfully Submitted,

Carla Pratt
School Secretary

President

Date

Secretary