

EMMONS SCHOOL DISTRICT #33  
MEETING OF THE BOARD OF EDUCATION  
November 16, 2009

The following were present:

Dan Jordan, President  
Jim Fischer, Vice President  
Jackie Zogran, Secretary  
Lauri Christophersen

Damian England  
Michele Poss (8:30pm)  
Michele Reiser  
Dr. Robert Machak, Superintendent  
Carla Pratt, School Secretary

Also present were staff members Lisa Lawler, Eric Grauke, Cyndy Thielen, Cheryl McCameron, Jennifer Wu, and Michele Kanya, students Carly McCameron and Andi Leineberg, and community Member Chad McCameron.

Motion to move to Closed Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, and/or collective negotiation matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more class of employees.

Motion to approve the November 16, 2009 agenda and the October and November 2009 bill lists by Lauri Christophersen. Second by Jim Fischer. Yes: Zogran, Fischer, Jordan, England, Reiser, and Christophersen. No: 0. Motion to approve the minutes of the October 22 meeting with the addition of Zogran to those present by Jim Fischer. Second by Michele Reiser. Yes:5, No:0, abstain:1.

**Superintendent's Report:**

**Language Arts Curriculum Review Update:**

Dr. Machak updated the Board regarding the work of the Curriculum Review Committee. He invited the Board members in the Academic Excellence Committee to attend a meeting of the Curriculum committee. The committee's plan is to make recommendations for new curriculum in May and June so that any purchases will arrive in time for next school year.

**Building Custodial Program Update:**

The feedback from the teacher's is that the building is cleaner with our own custodians than when we were using ServiceMaster. For now, we are filling some of the positions with part time help.

**Township English Curriculum Meeting Report:**

Dr. Machak and Mr. Jay Smith attended a township meeting that focused on feedback from the High School regarding the performance of incoming freshman. Our next step is to look at how we are meeting the needs of our higher students. There will be another meeting in January with township schools to discuss Math.

**ISAT Writing Scores:**

The Board discussed the ISAT writing scores.

**Recognition of School Board Member Appreciation Day:**

Dr. Machak read a proclamation from the IASB in appreciation of Board members. The Board Members were each given a certificate of appreciation, and we celebrated with a small dessert reception.

**Treasurer's Report:**

Mrs. Lawler-Ludwig presented the Treasurer's Report.

**FY 2010 Budget Planning:**

The Board discussed the draft of the levy. A Public Hearing to present the Levy was scheduled for December 17, 2009 at 6:55pm.

**SEDOL:**

The next meeting of the SEDOL Board will be December 2, 2009 at the new Sally Potter School.

**IASB:**

Dr. Machak reminded the Board that the IASB conference begins on Friday, November 21.

**Technology Report:**

Mr. Erich Grauke, Director of Technology, informed the board of the following:

- The Tech Committee met in November 12, 2009.
- AARA fund purchases are coming in. The Smart Boards will be installed next week, staff will be trained and they will be ready to use after Thanksgiving.
- The new laptops are here. They should be ready to use by the first week in December.
- Mr. Grauke met with OCE to discuss leases on both copiers and whether or not the downstairs copier could be hooked up to a printer.
- He will be filing a letter of interest regarding e-rates. Mr. Grauke would like to look at proposals regarding another T1 line.

## **Goals Reports:**

### **Administrative Evaluation:**

Dr. Machak sent updated evaluation tools to committee members. The committee will have a report for the December meeting.

### **Long Range Planning:**

The committee is pulling goals from other committees together to show where they see the district long range on different goals.

### **Fiscal Accountability:**

No updates.

### **Policy Update and District Mission:**

The Committee is presenting policy 5:250 for approval.

### **Academic Excellence:**

No update.

### **Communications:**

No update.

### **Facilities Management:**

Half of the tulips and daffodils have been planted.

### **District Operations and Procedures:**

The committee will meet on Thursday, November 19, 2009.

Jackie Zogran volunteered to be part of the long range planning and facilities management committees.

### **Correspondence:**

The Board received a number of letters and cards from students expressing their appreciation on Board Appreciation Day. Mrs. Zogran will write thank you cards to the 6<sup>th</sup> grade, Carly McCameron, Andi Leineberg, Shannon Zogran, and Senator Bond.

### **Unfinished Business:**

#### **Policy Updates:**

The Board held a second reading of policy updates: 2:20, 2:40, 2:70E,2:110, 2:260, 3:40, 4:30, 4:40, 4:100, 4:140, 5:30, 5:90, 5:100, 5:120, 5:280, 5:330, 6:110, 6:240, 7:190, 7:240, 8:100

#### **Board of Education Award Criteria:**

The Board discussed the criteria for the Board of Education Award. The matter was tabled until next month.

### **New Business:**

#### **Tentative Levy:**

Motion to set a Public Hearing to discuss the Levy for December 17, 2009 at 6:55pm, by Jackie Zogran. Second by Michele Poss. Yes: 7, No: 0.

#### **Policy Updates:**

Motion to approve policy updates for policies 2:20, 2:40, 2:70E,2:110, 2:260, 3:40, 4:30, 4:40, 4:100, 4:140, 5:30, 5:90, 5:100, 5:120, 5:280, 5:330, 6:110, 6:240, 7:190, 7:240, 8:100 by Michele Poss. Second by Laurie Christophersen. Yes: Fischer, Jordan, England, Poss, Reiser, Christophersen, and Zogran. No: 0.

#### **Approval of District Vehicle:**

Motion to approve the purchase of a district vehicle, an F350 truck with dumping capabilities, 4X4, and plow at a price of \$30,408.00 by Laurie Christophersen. Second by Jackie Zogran. Yes: Jordan, England, Poss, Reiser, Christophersen, Zogran, and Fischer. No: 0.

#### **Termination of Day Custodian:**

Motion to terminate Dennis Meza by Jim Fischer. Second by Lauri Christophersen. Yes: England, Poss, Reiser, Christophersen, Zogran, Fischer, and Jordan. No: 0.

#### **Termination of Evening Custodian:**

Motion to terminate Leo Dubrovin by Lauri Christophersen. Second by Michele Poss. Yes: Poss, Reiser, Christophersen, Zogran, Fischer, Jordan, and England. No: 0.

#### **Discussion of Collective Bargaining Agreement:**

The Board appointed Jackie Zogran and Jim Fischer to the Collective Bargaining Committee. They will report to the Board on a monthly basis.

**First Reading of Policy Update 5:250:**

The Board held a first reading of policy 5:250. As suggested by the state, Dr. Machak checked with our lawyers to confirm that the policy was not in contradiction to our contract.

Motion to adjourn at 9:40pm by Jim Fischer. Second by Damian England. Yes:7, No:0. The meeting was adjourned at 9:40pm.

Respectfully Submitted,

Carla Pratt  
School Secretary

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President

Date

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Secretary