

SPECIAL MEETING OF THE BOARD OF EDUCATION
EMMONS SCHOOL DISTRICT 33
June 10, 2010

A Special Session of the Board of Education was held on June 10, 2010 for the purpose of discussing roles and responsibilities of the Board of Education members as well as Board Goals for the 2010-11 school year.

The following were present:

Dan Jordan, President

Jackie Zogran, Secretary

Laurie Christophersen (5:47 p.m.)

Eileen Huston

Michele Poss

Michele Reiser

Dr. Robert Machak, Superintendent

Also in attendance was Ms. Barb Toney, Director of Field Services from the Illinois Association of School Boards.

President Jordan called the Special Session to order at 5:40 p.m.


The Board discussed Board member roles and responsibilities, Board goals for the upcoming school year, the upcoming BOE election, and a possible Town Hall style meeting.

Motion to adjourn by Michele Reiser. Second by Eileen Huston. Yes: 6, No:0.

The Board adjourned at 8:40 p.m.

Respectfully Submitted,
Carla Pratt
School Secretary

8-11-10
Date



President



Secretary

EMMONS SCHOOL DISTRICT #33
MEETING OF THE BOARD OF EDUCATION
June 22, 2010

The following were present:

Dan Jordan, President
Damian England, Vice President
Laurie Christophersen

Eileen Huston
Michele Poss
Michele Reiser
Dr. Robert Machak, Superintendent
Carla Pratt, School Secretary

President Jordan called the meeting to order with roll call at 6:10pm.

Motion to move to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, and collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more class of employees by Michele Poss. Second by Michele Reiser. Yes: Huston, Jordan, England, Poss, Reiser, and Christophersen. No: 0.

The Board reconvened Open Session at 7:04pm.

Also present at this time were staff members Lisa Lawler-Ludwig, Cyndy Thielen, Cheryl McCameron, Jennifer Wu and community member Tom Lane.

Motion to approve the June 22 agenda by Laurie Christophersen. Second by Michele Reiser. Yes: 6, No: 0.

Motion to approve the minutes of the Open and Closed meetings of May 27, 2010 by Eileen Huston. Second by Michele Reiser. Yes: 5, No: 0, Abstain: 1.

Motion to approve the May and June Bill lists by Laurie Christophersen. Second by Damian England. Yes: Huston, Jordan, England, Poss, Reiser, and Christophersen.

Superintendent's Report:

NICASA Teen Court Program:

Dr. Machak met with a representative from the NICASA Teen Court Program to discuss the possibility of becoming involved as a site for volunteer hours for teens in the program. He shared the process with the Board and recommended that the District pursue becoming involved. The Board agreed and Dr. Machak will move forward with the process.

Preliminary ISAT Scores:

Dr. Machak shared the preliminary ISAT scores with the Board, and explained and clarified the results.

Summer School/Summer Curriculum Update:

Dr. Machak updated the Board on the Pre-K summer school program and the remedial MS summer school program. Dr. Machak also gave the Board a summary of progress made in curriculum discussions with staff and with technology workshops held for staff in the month of June.

Building Projects:

Dr. Machak and Mrs. Lawler-Ludwig gave the Board an update on the progress of summer building projects.

Tutoring/Building Issue:

The District does not have a formal policy or administrative procedure that addresses tutoring by our staff members. The Board directed the Policy Committee to work on a policy and update the Board upon the completion of the first draft.

Treasurer's/Business Office Report:

Mrs. Lawler-Ludwig shared the 5% tracking sheet with the Board and updated them on any accounts that were over the 5% mark. She also reviewed the May treasurer's report and the tentative 2010-11 budget. The Board discussed our financial rating and how future tax rates might affect this rating.

SEDOL:

Mrs. Thielen and Mrs. Zogran attended the last meeting of the SEDOL Board. Retiring Board members were recognized and a tentative budget was approved.

IASB:

The Board met with Barb Toney of IASB on June 10, 2010.

The Ill conference is scheduled for November in Chicago. Dr. Machak has information that he will send to the members of the Board.

Goals Reports:

Administrative Evaluation:

Nothing new to report.

Long Range Planning:

There were 104 respondents to the satisfaction survey. The Committee asked Dr. Machak to study the data and give an idea of the trend, which he shared with the Board. Members of the Board are asked to review the summary document and have feedback to the committee by June 29, 2010.

Fiscal Accountability:

The committee met this morning and continued work on the 2010-11 budget.

Policy Update and District Mission:

The committee will meet to write a policy on tutoring and report to the Board at the July meeting.

Academic Excellence:

Nothing new to report.

Communications:

Nothing new to report

Facilities Management:

Nothing new to report.

District Operations and Procedures:

The committee plans to meet at the beginning of the 2010-11 school year.

Negotiations:

Nothing new to report.

Correspondence:

The Board received a letter from Ms. Barb Toney of IASB thanking them for the time they spent meeting with her on June 10, 2010.

Mrs. Lisa Smith sent a letter to the Board to extend her appreciation for granting her an extended maternity leave for the 2010-11 school year.

New Business:

Prevailing Wage:

Motion to approve the prevailing wage as presented for the 2010-11 school year by Michele Poss. Second by Laurie Christophersen. Yes: Jordan, England, Poss, Reiser, Christophersen, and Huston. No: 0.

Tentative Budget:

Motion to approve the tentative budget for the 2010-11 school year as presented by Michele Reiser. Second by Michele Poss. Yes: England, Poss, Reiser, Christophersen, Huston, and Jordan. No: 0.

Hiring of Middle School Staff:

Motion to approve hiring Mr. John Ryan for the 7th grade Math and Science position at the MA, step D salary by Michele Reiser. Second by Laurie Christophersen. Yes: Poss, Reiser, Christophersen, Huston, Jordan, and England. No: 0.

Motion to approve hiring Ms. Lisa Jones for the 8th grade Math and Science position at the salary of BA +6, step C by Laurie Christophersen. Second by Eileen Huston. Yes: Reiser, Christophersen, Huston, Jordan, England, and Poss. No: 0.

Motion to approve hiring Ms. Jodi Cloutier for the Gifted Resource Teacher at the salary of MA +20, step E by Eileen Huston. Second by Michele Poss. Yes: Christophersen, Huston, Jordan, England, Poss, and Reiser. No: 0.

Administrative Salaries:

Motion to approve the administrative salaries for the 2010-11 school year as presented by Michele Poss. Second by Laurie Christophersen. Yes: Huston, Jordan, England, Poss, Reiser, and Christophersen. No: 0.

Board of Education Meeting Dates:

Motion to approve the Board of Education meeting dates for the 2010-11 school year as presented, with the exception of the July date, which would be July 29, 2010 by Michele Poss. Second by Michele Reiser. Yes: 6, No: 0.

Staff Member Retirement:

Motion to approve Mrs. Sharon Anderson's irrevocable intent to retire at the end of the 2013-14 school year by Michele Poss. Second by Michele Reiser. Yes: Jordan, England, Poss, Reiser, Christophersen, and Huston. No: 0.

Transfer of Funds:

Motion to approve the transfer of funds from the working cash fund to the IMRF fund by Eileen Huston. Second by Laurie Christophersen. Yes: England, Poss, Reiser, Christophersen, Huston, and Jordan. No: 0.

Appointment of District Treasurer:

Motion to approve Lisa Lawler-Ludwig as the District treasurer from July 2010 through June, 2012 by Laurie Christophersen. Second by Michele Poss. Yes: Poss, Reiser, Christophersen, Huston, Jordan, and England. No: 0.

School Lunch Contract:

Motion to approve the 2010-11 school lunch contract with Preferred Foods as stated by Michele Reiser. Second by Michele Poss. Yes: Reiser, Christophersen, Huston, Jordan, England, and Poss. No: 0.

Staff Resignation:

Motion to accept the resignation of custodian Dan Nelson by Michele Poss. Second by Laurie Christophersen. Yes: 6, No: 0.

Houghton-Mifflin Curriculum:

Motion to approve the purchase of the K-3 Houghton Mifflin reading series by Eileen Huston. Second by Michele Reiser. Yes: Christophersen, Huston, Jordan, England, Poss, and Reiser. No: 0.

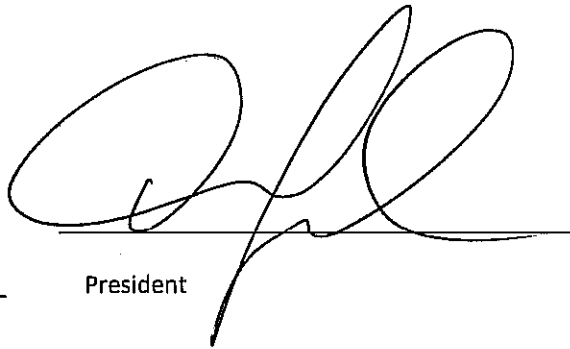
Special Meeting:

The Board set a Special Meeting for the purpose of discussing the 2010-11 goals for July 15, 2010 at 5pm, and August 10, 2010 at 5pm to be held in the school library.

The meeting was adjourned at 9:20pm.

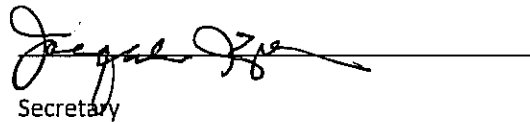
Respectfully Submitted,

Carla Pratt
School Secretary



President

8-11-10
Date



Secretary